



Area Board Projects and Councillor Led Initiatives Application Form 2013/2014

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED**

1. Contact Details

Area Board Name	Trowbridge Area Board		
Your Name	Councillor John Knight		
Contact number	01225 766961	e-mail	john.knight@wiltshire.gov.uk

2. The project

Project Title/Name	To purchase equipment and fit a basic kitchen for Trowbridge Town Hall		
Please tell us about the project /activity you want to organise/deliver and why?	<p><i>The Town Hall Trust (TTHT) would like to purchase equipment and fit a basic kitchen in order that it can continue and increase the events it can support, allowing access to the community whilst generating income to sustain the building. Since the Town Hall Trust and Friends have been developing the Town Hall project they have hosted over 70 events. They now need to be able to support more events and resource them better so are asking for funds to purchase start up items below that will enable users to be served better and more safely:</i></p> <p><i>Kitchen materials</i> <i>Appliances</i> <i>100 mugs</i> <i>Conference/event chairs x 100</i> <i>Evac Chair and training</i> <i>Projector and screen</i> <i>Flip chart stands</i> <i>Decorating of 2 x offices & meeting room</i> <i>Display cabinet for front of Town Hall</i> <i>Application cost of premises licence</i></p> <p><i>The work of Trowbridge Town Hall Trust works closely to the agenda of the Community Area Plan in developing Culture, including Leisure, Recreation, Heritage and the Arts.</i></p>		
Where is this project taking place?	Trowbridge Town Hall		
When will the project take place?	The TTHT will begin work as soon as it can be arranged on a successful outcome of this bid		

What evidence is there that this project/activity needs to take place/be funded by the area board?	The Town Hall Trust has secured the support of Wiltshire Council to allow it 18 months from the signing of a lease that is currently being finalised.		
How will the local community benefit?	<p>With Trowbridge having 3 of the top ten most deprived areas of the County such an arts venue with a focus on learning and raising aspirations and the recognised benefits that the arts bring will help to close the attainment gap amongst our young people.</p> <p>In the first two years of the development of this project TTHT has seen a real desire from the community and local organisations to be able to access and make use of the Town Hall. They have shown over 1000 people around during tours, hosted over 70 events all of which have been planned and manned by volunteers. An example of activities that are currently being hosted by the town include use by, The Credit Union, Youth Theatre, Dance groups, Tai Chi, Chamber Of Commerce, Trowbridge In Bloom, Parish Liaison Group, TCAF, Town Team and live performance.</p> <p>This project has been demonstrated as a growing community need by the community support it has received as well as that of Wiltshire Council</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Culture Economy		
What is the desired outcome/s of this project? By purchasing the resources requested the Town Hall Trust and Friends of the Town Hall will be able to make better and more frequent use of the Town Hall making it more available to the community. Income generated by use of this equipment will also help sustain the use of the building in the short term to keep the building alive whilst major capital funding is sought.			
Who will be responsible for managing this project? This project will be managed by Ian Walker, Chair of Trowbridge Town Hall Trust and Quantity Surveyor and Jonathan Hawkes, Director of the Town Hall Trust and Chair of the Friends group.			
3. Funding			
What will be the total cost of the project?	£ £18,410		
How much funding are you applying for?	£ £11,360		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Volunteer in kind support	£3,450	
	Earned income	£2,600	
	Fundraising	£1,000	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Town Hall Trust		

4. Declaration – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Councillor John Knight

Date: 03/10/2013

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))